



**Cook Position  
Contract  
Bronte Street School**

*It takes a community to  
raise a family...*

**Mission Statement:** The creative and innovative leadership of MCRC with the Halton community will develop and deliver services to inspire and support children, their families and professionals.

**Date Posted:** Wednesday July 12, 2017

**Position:** Cook

**Position Type:** 12 month contract

**Number of Vacancies:** 1

**Location:** Bronte Street School

**Hours/Week:** 37.5/week

**Salary:** \$15.00/hour

**Reports To:** Natalia Leal-Nye, Bronte Street School Supervisor

**Job Description/Responsibilities:**

- Prepare a meal plan following Canada Food Guide and Halton Health department recommendations and MCRC procedures.
- Prepare and place food orders according to the menu.
- Receive food orders, verify they are correct, and put food in appropriate storage space.
- Ensure proper food storage and rotation procedures are followed.
- Prepare the daily snack and meals ensuring children with anaphylaxis allergies, and other food restrictions are not served foods with contaminants.
- Clean and sanitize dishes after use and ensure they are put away in an appropriate space.
- Ensure the kitchen equipment and appliances are thoroughly cleaned on a daily, monthly and seasonal basis.
- Other duties as assigned.

**Qualifications:**

- Food Handling Certificate and experience preparing meals and snacks in a daycare setting is an asset.
- Must have the ability to follow instructions regarding anaphylaxis plans and be a self-starter with well-developed organizational skills.
- It is a kitchen setting, therefore closed toe shoes are required

*MCRC is committed to diversity and accessibility. To this end, MCRC endeavors to reflect the cultures, languages and abilities of the families we serve, in our programs, services and employment practices. Please identify if you require any accommodations during the recruitment process in your application email.*

**Please forward your cover letter and resume to Vanessa Muraca, Human Resources Representative at [vanessam@mcrc.on.ca](mailto:vanessam@mcrc.on.ca) by Wednesday, July 26<sup>th</sup>, 2017**