



Quality First Consultant

*It takes a community to
raise a family...*



The Halton Resource Connection (THRC) is a program of Milton Community Resource Centre, operated in partnership with Halton Region.

Date Posted: December 11th 2017
Position: Quality First Consultant
Number of Vacancies: 2
Position Type 1: Contract until June 30th 2018
Position Type 2: Full Time
Location: 410 Bronte Street South, Milton
Hours/Week: 35
Salary: \$24.00/hour
Reports To: Quality First Supervisor

Quality First is seeking an experienced RECE, to provide support and consultation to the Halton child care community. If you are passionate about quality care for all children, incorporate a coaching and mentoring perspective into your work with others and have developed keen observation skills, we encourage you to apply for this exciting opportunity.

Job Description/Responsibilities:

- Promote and inform the early childhood community about the Quality First (QF) Program, its objectives, the QF Model and the Evaluation Framework
- Within the context of the QF model, QFC's are to cultivate professional working environments with Owners/Operators, Supervisors and all Educators
- Utilizing a coaching and mentorship approach, implement the Quality First Model
- Facilitate Professional Learning
- Visit sites to perform observations and conduct scoring; provide support for reflection, goal setting and the development of action plans; and promote a learning environment by creating and facilitating professional learning opportunities as they relate to QF
- Maintain contact with licensed Programs, responding to clients phone and e-mail inquiries as per THRC Service Standards
- Collect, record and file all required documentation and paper work
- Collect and report evaluation results to the Supervisor as required
- Model professionalism at all times by adhering to Code of Ethics and Standards of Practice by the College of Early Childhood Educators
- Foster ongoing community collaboration and partnerships with outside agencies, community agencies, and stakeholders through participation on committees, working groups, and projects
- Promote THRC's professional learning and resources opportunities
- Perform other duties as assigned

Qualifications:

- Registered Early Childhood Educator and current member in good standing with the College of ECE - Diploma/Degree in Early Childhood Education

- 3-5 years' experience in a Supervisory or leadership role with proven coaching, consultation and mentoring capabilities
- Proficient understanding of all the Environmental Rating Scales and experience with observation and scoring
- Experience with adult education, an asset
- Facilitation Experience
- Strong understanding of the current Ministry of Education Documents
- Administrative experience including a working knowledge of Microsoft Office Suite
- Independent decision making with excellent planning and organizational skills
- Flexibility to work some evenings and weekends
- Bilingual - French preferred
- Standard First Aid Level C Certification required

MCRC is committed to diversity and accessibility. To this end, MCRC endeavors to reflect the cultures, languages and abilities of the families we serve, in our programs, services and employment practices. Please identify if you require any accommodations during the recruitment process in your application email.

Please forward your cover letter and resume to Vanessa Muraca, Human Resources Representative, at vanessam@mcrc.on.ca