

Mission Statement: The creative and innovative leadership of MCRC with the Halton community will develop and deliver services to inspire and support children, their families and professionals.

Position: Occasional Supply

Location: Various programs within Milton

Salary: \$18-\$20/hour depending on qualifications

Hours: varied and based on the program needs and Occasional Supply Staff availability

Applicants should be available some weekdays between 7am and 6pm with minimum availability of 3 consecutive hours starting at either 7am or ending at 6pm on days they are available to work.

Job Description/Responsibilities:

This position is an on call as needed basis where candidates would be contacted to support any of our programs. Occasional Supply staff provide support and ensure children are provided a safe and secure environment where they learn through play and exploration of their environment. All of our Educators and Occasional Supply Staff are responsible for the following duties:

- Create and maintain an environment that protects the health, security and well-being of children
- Support inclusion of children with special needs, working collaboratively with their parents/caregivers and early childhood specialists
- Commit to raising quality care indicators through participating in the Quality First model.
- Develop and implement an emergent curriculum applying core concepts of a Reggio inspired philosophy.
- Build upon the foundational knowledge of the ELECT principles into deeper reflection and investigation of children's thinking, development, and the role of the educator using the Provincial documents "How Does Learning Happen?" and "Think Feel Act"
- Utilizing a variety of teaching techniques including modeling, active listening, observing, questioning, demonstrating and supporting
- Observing children for the purpose of creating learning opportunities that promote development within social, emotional, cognitive, language, sensory and physical domains.
- Create an atmosphere which builds upon individual learning styles, interests, and celebrates the cultural and ethnic diversity of the children and their families
- Maintain accurate daily record keeping of attendance sheets, daily log books, accident reports and illness reports, medical forms, administration of medication forms, emergency procedures and actions and display in classroom as appropriate
- Establish and maintain collaborative relationships with co-workers, parents, support workers and community service providers working with children
- Maintain a healthy and safe adult working environment for themselves and others
- Perform other duties as assigned by the supervisor

Qualifications:

- Bachelor of Early Childhood Education or ECE Diploma **or** other relevant Diploma/Degree, or, relevant experience is considered an asset
- ECE's must be registered with the College of Early Childhood Educators
- Knowledge of Developmental Relationship Framework ® an asset

- Experience working in a child care environment considered an asset

MCRC is committed to diversity and accessibility. To this end, MCRC endeavors to reflect the cultures, languages and abilities of the families we serve, in our programs, services and employment practices. Please identify if you require any accommodations during the recruitment process in your application email.

Please submit your Resume and Cover Letter to Sophia Capone, Human Resources Assistant, at sophias@mrcr.on.ca