



Centre Educator

Hours: 40 hours/week

Reports To: Supervisor, Licensed Child Care

Number of Vacancies: 1

Position Type: Short-term contract to March 6, 2026

Hourly Rate:

All rates include the Wage Enhancement Grant.

\$27.00 - Ontario Registered Early Childhood Educator

\$24.00 - Child & Youth Worker, Recreation and Leisure, Ontario College of Teachers (OCT)

\$22.00 - Other relevant experience/education.

Location: St. Josephine Bakhita Early Learning Centre

Why work for Milton Community Resource Centre?

MCRC goes beyond the traditional 'check in the box' approach to employee development by recognizing creativity, innovation and the work contributions of each employee that aligns with MCRC's strategic objectives. We have a wide variety of programs and services that allow our employees to explore various career opportunities within the organization. We believe in the importance of providing wellness opportunities that support employee's mental, physical and emotional health including paid sick, personal and vacation time based on position type. Our Benefits and Wellness programs include a Flexible Health Spending Account, Child Care discounts, and a free membership to THRC Resource Library.

We're looking for someone who:

- Has experience with a variety of teaching techniques including modeling, active listening, and observing, questioning, demonstrating, and supporting children.
- Can build upon the foundational knowledge of the "How Does Learning Happen?" and "Think Feel Act" documents and the Developmental Relationships Framework.
- Has experience developing and implementing an inquiry-based program following the Reggio Emilia philosophy guided by the interests of the child.
- Has experience working within child care programs and can fully support every age group and function within the program/centre; this includes classrooms, kitchen, cleaning, and administrative tasks.

Every day, you will encourage purposeful play and build upon the interests of children by:

- Creating warm, welcoming interactions that protect the health, security, and well-being of children.
- Creating an atmosphere which builds upon individual learning styles and celebrates the diverse perspectives of the children and their families to remove all barriers that may prevent acceptance and accessibility in the program.
- Using your experience to support inclusion of children with behavioral challenges and differing abilities to foster their development, growth and success in the program and working collaboratively with their parents/caregivers and early childhood specialists.
- Establishing and maintaining collaborative relationships with co-workers, parents, support workers, and community service providers.

- Establishing and following a daily flow of routines and transitions
- Observing children for the purpose of creating learning opportunities that promote development within social, emotional, cognitive, language, sensory, and physical domains.
- Guiding and assisting children in the development and practice of problem-solving self-help skills.
- Maintaining accurate daily records of attendance sheets, daily logbooks, accident reports and illness reports, medical forms, administration of medication forms, emergency procedures and actions and displaying in classroom as needed.
- Being flexible to meet the changing situations and priorities of the program.
- Setting up program space and supporting children within the program may require lifting, pushing, and pulling up to 35lbs.
- Performing other duties assigned by the Supervisor.

As a Centre Educator you will:

- Work weekly rotating shifts between the hours of 7:00am to 6:00pm
- Work in toddler, and/or preschool classrooms with children from 0 to 4 years old
- Support the implementation of individual support plans for children with differing abilities

Prior to employment the successful candidate will have:

- A degree/diploma in Early Childhood Education, Child & Youth Care, Recreation and Leisure, Ontario College of Teachers or other relevant diploma or degree is considered an asset.
- Proof of registration with the College of Early Childhood Educators **[if applicable]**
- Current Standard First Aid/CPR C certification from a WSIB approved training partner
- Criminal Record Check with Vulnerable Sector Screen dated within 6 months
- Dated Immunization records for MMR, DTP, Polio and 1 step TB test
- Valid Safe Food Handling certification would be considered an asset.

MCRC is committed to diversity and accessibility. To this end, MCRC endeavors to reflect the cultures, languages, and abilities of the families we serve, in our programs, services and employment practices. Please identify if you require any accommodation during the recruitment process in your application email.

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